

DPOiS Compliance Pathway



DPOiS

Step 1

Welcome & Setup

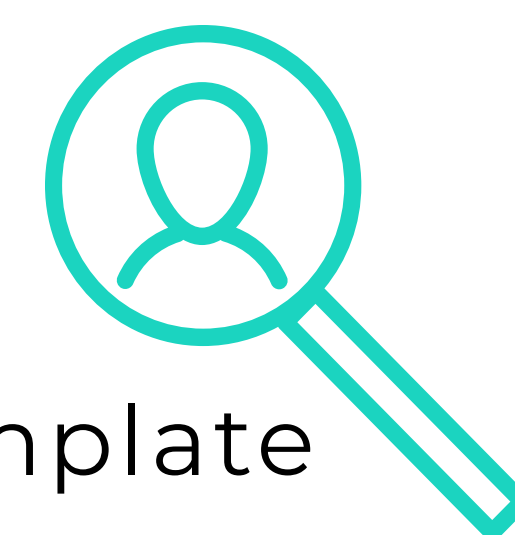
- School or MAT joins the DPOiS service and school or MAT principal contact details confirmed
- DPOiS inspects ICO School or MAT registration and renewal date
- GDPRiS support team send a Welcome email to the principal user
- DPOiS makes contact with school or MAT principal contact
- Follow up to confirm login and arrange training
- Name of DPO established
- DPOiS ensures ICO DPO registration has been done and if not advises how to register



Step 2

Software & Data Discovery

- Initial Training to use GDPRiS software including:
 - Software Tools
 - Breach Management
 - Storing Documents, Videos, etc
- Help to Build your Data Eco-system - template shared and explained



Step 3

Suppliers & Data Maps

- DPOiS will analyse and advise on progress of Data Eco-System
- Ongoing advice and training given on:
 - Adding Suppliers to the GDPRiS software
 - How and why you should perform DPIAs



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Step 4

Audits & Reporting

- DPOiS will guide you through your first Audit
- DPOiS will help you understand the reports in GDPRiS



Step 5

Plugging the Gaps

DPOiS will report recommendations and what your next steps should be



Step 6

Reporting to Governors

DPOiS will provide a written Gap Analysis Governors' Report



Step 7

Compliance status reviews

- School generates Action Plan and DPOiS provides guidance/support
- Action Plan confirms ongoing cycle of audits and reviews



GDPRiS

www.gdpr.school